

# CHECKLIST FOR FASTER SALES

<b>Kitchen</b>	Clear all work space. Make sure stove, refrigerator and sink are spotless	<input type="checkbox"/>
<b>Bathrooms</b>	Make sure bathrooms are neat, spotless and fresh; repair missing grout around the tub	<input type="checkbox"/>
<b>Closets</b>	Declutter closets. Untidy or over-crowded closets suggest inadequate storage space	<input type="checkbox"/>
<b>Lawns and yards</b>	Remove clutter, cut grass, edge walks, trim hedges, weed gardens	<input type="checkbox"/>
<b>Front of house</b>	Paint, fix, or wash railings, steps, storms, screens, and front door	<input type="checkbox"/>
<b>Other exteriors</b>	Paint, fix, or wash doors and windows	<input type="checkbox"/>
<b>Garage</b>	Straighten up and paint, fix, or wash doors and windows	<input type="checkbox"/>
<b>Plumbing</b>	Repair dripping faucets and leaky toilets	<input type="checkbox"/>
<b>Heating and cooling</b>	Clean exterior of unit and make sure it operates quietly	<input type="checkbox"/>
<b>Promote a feeling of spaciousness</b>	Store unneeded items and furniture to make your rooms feel and appear larger	<input type="checkbox"/>
<b>Lights</b>	Replace all burnt out bulbs and faulty switches	<input type="checkbox"/>
<b>Halls and stairs</b>	Remove any clutter to enhance the perception of space	<input type="checkbox"/>
<b>Hardware</b>	Oil hinges, tighten door knobs, fix faucets	<input type="checkbox"/>
<b>General condition</b>	Dust, wash, paint and fix defects as required	<input type="checkbox"/>
<b>Home inspection</b>	A professional home inspector can provide you with an unbiased report on the condition of your home and how it will affect the sale.	<input type="checkbox"/>

# COMMUNITY REFERRALS: UTILITIES

Below is a list of public utility and home-related service providers that may be of use to you:

<b>Hydro</b>	Toronto Hydro, 416-542-8000 www.torontohydro.com
	Hydro One, 1-888-664-9376 www.hydroone.com
<b>Gas</b>	Enbridge Gas Distribution, 1-877-362-7434 energyservices@enbridge.com www.enbridge.com
<b>Telecommunications</b>	Rogers, 1-888-764-3771 www.rogers.com
	Bell, 1-866-310-2355 www.bell.ca
<b>Water</b>	City of Toronto, Dial 311 (Outside city, 416-392-2489) 311@toronto.ca www.toronto.ca/311
<b>Garbage &amp; Recycling</b>	City of Toronto, Dial 311 (Outside city, 416-392-2489) 311@toronto.ca www.toronto.ca/311
<b>Residential taxes</b>	City of Toronto Revenue Services, 416-338-4829 propertytax@toronto.ca www.toronto.ca
<b>School board</b>	Toronto District School Board, 416-397-3000 generalinquiries@TDSB.on.ca www.tdsb.on.ca
<b>Schools</b>	Search Schools By Property Address Map or School Name www.tdsb.on.ca/findyour/school